

# HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website ([www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

**Current cabinet members are listed below.** For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact [governancesupportteam@herefordshire.gov.uk](mailto:governancesupportteam@herefordshire.gov.uk) or telephone 01432 261699.

The following information is provided for each entry in the Forward Plan:

<b>Heading</b>	<b>Contains</b>
<b>Report title and purpose</b>	A summary of the proposal
<b>Decision Maker and Due date</b>	Who will take the decision and the date the decision is expected to be made
<b>Lead cabinet member and officer contact(s)</b>	The cabinet member with responsibility for this decision and the officers producing the decision report.
<b>Directorate</b>	The directorate of the council responsible for the decision.
<b>Date uploaded onto plan</b>	The date the decision was first uploaded and the notice period started for key decisions.
<b>Decision type, exemptions and urgency</b>	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key decisions only.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
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**Cabinet decisions by date (Key and Non-key listed)**

<p><b>Herefordshire All Age Carers Strategy 2024-2029 (previously known as 'All Age Carers Strategy')</b> To Approve the All Age Carers Strategy 2024-2029 for Herefordshire</p>	<p>Cabinet 18 July 2024</p>	<p>Cabinet member adults, health and wellbeing  John Burgess, Senior Commissioning Officer <small>John.Burgess3@herefordshire.gov.uk</small></p>	<p>Community Wellbeing</p>	<p>24 June 2024</p>	<p><b>KEY</b> Open</p>
<p><b>Children and Young persons' Improvement Plan – progress update</b> To provide a progress update in respect of the Children and Young persons' Improvement Plan</p>	<p>Cabinet 26 September 2024</p>	<p>Cabinet member children and young people  Victoria Gibbs, Service Director Early Help, Quality Assurance and Prevention, Rachel Gillott, Service Director, Safeguarding and Family Support, Bart Popelier, Project Lead <small>victoria.gibbs@herefordshire.gov.uk, Rachel.Gillott@herefordshire.gov.uk, Bart.Popelier@herefordshire.gov.uk Tel: 01432 261772</small></p>	<p>Children and Young People</p>	<p>24 June 2024</p>	<p><b>Non Key</b> Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Corporate Parenting Strategy</b> To approve the corporate parenting strategy</p>	<p>Cabinet 26 September 2024</p>	<p>Cabinet member children and young people  Caroline Marshall, Project manager, Julie Mepham <small>caroline.marshall3@herefordshire.gov.uk, Tel: 01432 260249,</small></p>	<p>Children and Young People</p>	<p>24 June 2024</p>	<p><b>KEY</b> Open</p>
<p><b>To re-commission the Integrated Community Equipment Service (ICES) in Herefordshire</b> To approve the re-commissioning of the county's Integrated Community Equipment Service (ICES), which supports residents to live safely and independently in their own homes and communities for longer</p>	<p>Cabinet 26 September 2024</p>	<p>Cabinet member adults, health and wellbeing  Sharon Amery, Senior Commissioning Officer <small>sharon.amery2@herefordshire.gov.uk Tel: 01432 383734</small></p>	<p>Community Wellbeing</p>	<p>24 June 2024</p>	<p><b>KEY</b> Open</p>
<p><b>To re-commission the technology enabled care and call monitoring service in Herefordshire</b> To approve the re-commissioning of the county's technology enabled care and proactive / reactive call monitoring service, which supports residents to live safely and independently in their own homes and communities for longer</p>	<p>Cabinet 26 September 2024</p>	<p>Cabinet member adults, health and wellbeing  Sharon Amery, Senior Commissioning Officer <small>sharon.amery2@herefordshire.gov.uk Tel: 01432 383734</small></p>	<p>Community Wellbeing</p>	<p>24 June 2024</p>	<p><b>KEY</b> Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Herefordshire and Worcestershire Group Training Association Ltd (HWGTA) Investment Partnership Model</b></p> <p>To develop a business case outlining options for a preferred investment model and;</p> <p>to approve the preferred investment model option for the HWGTA Ltd and Herefordshire Council partnership to enable the development of a vocational centre of excellence on Skylon Park.</p>	<p>Cabinet 24 October 2024</p>	<p>Cabinet member community services and assets</p> <p>Joni Hughes, Head of Chief Executive's Office, Gabriela Singh, Project Manager</p> <p>Joni.Hughes@herefordshire.gov.uk, Gabriella.Singh@herefordshire.gov.uk Tel: 01432 260598, Tel: 01432 260375</p>	<p>Corporate Support Centre</p>	<p>24 June 2024</p>	<p><b>KEY</b> Open</p>
<p><b>To agree a long term lease with a city centre tenant</b></p> <p>To agree a long term lease with a city centre tenant</p>	<p>Cabinet 24 October 2024</p>	<p>Cabinet member community services and assets</p> <p>Helen Beale, Senior Estate Manager</p> <p>HBeale@herefordshire.gov.uk Tel: 01432 260688</p>	<p>Corporate Support Centre</p>	<p>24 June 2024</p>	<p><b>KEY</b> Fully exempt</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>New care facility</b> To consider and agree the business case to invest in and develop the council's own care facility in Herefordshire to meet future demand</p>	<p>Cabinet 23 January 2025</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Hilary Hall, Corporate Director Community Wellbeing, Hayley Doyle, Service Director - All Age Commissioning</p> <p>Hilary.Hall@herefordshire.gov.uk, Hayley.Doyle@herefordshire.gov.uk Tel: 01432 260832</p>	<p>Community Wellbeing</p>	<p>24 June 2024</p>	<p><b>KEY</b></p>
<p><b>Cabinet Member Decisions (Key decisions only)</b></p>					
<p><b>Portfolio: adults, health and wellbeing</b></p>					
<p><b>Portfolio: children and young people</b></p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Children and Young People's Workforce Strategy</b> To approve the children and young people's workforce strategy</p>	<p>Cabinet member children and young people 5 July 2024</p>	<p>Cabinet member children and young people</p> <p>Caroline Marshall, Project manager, Debbie Thompson, HR Business Partner, Danielle Pyemont, Senior Project Manager</p> <p><small>caroline.marshall3@herefordshire.gov.uk, debbie.thompson@herefordshire.gov.uk, danielle.pyemont@herefordshire.gov.uk Tel: 01432 260249, ,</small></p>	<p>Children and Young People</p>	<p>24 June 2024</p>	<p><b>Non Key</b> Open</p>
<p><b>Portfolio: community services and assets</b></p>					
<p><b>Hereford Museum and Art Gallery progress update and recommendations</b></p>	<p>Cabinet member community services and assets 11 July 2024</p>	<p>Cabinet member community services and assets</p> <p>Roger Allonby, Service Director Economy and Growth, Damian Etheraads, Museum Lead</p> <p><small>Roger.Allonby@herefordshire.gov.uk, Damian.Etheraads@herefordshire.gov.uk Tel: 01432 260330, Tel: 01432 260485</small></p>	<p>Community Wellbeing</p>	<p>24 June 2024</p>	<p><b>KEY</b></p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Schools Accessibility Works</b> To approve the proposed expenditure of capital grants for schools building, maintenance and accessibility improvement works</p>	<p>Cabinet member community services and assets 11 July 2024</p>	<p>Cabinet member community services and assets  Karen Amos, Project Manager, Quentin Mee, Head of Educational Development  <small>Karen.Amos2@herefordshire.gov.uk, Quentin.Mee@herefordshire.gov.uk</small></p>	<p>Corporate Support Centre</p>	<p>24 June 2024</p>	<p><b>Non Key</b> Open</p>
<p><b>High Needs Capital Grant: Purchase of a building for Herefordshire’s Pupil Referral Unit</b> To approve the spend from the High Needs Grant to purchase a suitable building, to relocate on to one site, Herefordshire’s Pupil Referral Unit</p>	<p>Cabinet member community services and assets 22 July 2024</p>	<p>Cabinet member community services and assets  Hilary Jones, Virtual headteacher, Caroline Marshall, Project manager, Quentin Mee, Head of Educational Development  <small>hjones@herefordshire.gov.uk, caroline.marshall3@herefordshire.gov.uk, Quentin.Mee@herefordshire.gov.uk Tel: 01432 260579, Tel: 01432 260249,</small></p>	<p>Children and Young People</p>	<p>24 June 2024</p>	<p><b>KEY</b> Open</p>
<p><b>Portfolio: economy and growth</b></p>					



Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Portfolio: environment</b>					
<b>Portfolio: finance and corporate services</b>					
<p><b>To approve the Hoople Ltd Service Level Agreement for 2024/25</b></p> <p>The report will describe the services that Hoople Ltd are commissioned to deliver with an agreed budget and seek authority to enter into contract with Hoople including authorisation of the SLA for 2024/2025 financial year. It will also authorise a performance framework that will be monitored over the duration of the contract</p>	<p>Cabinet member finance and corporate services</p> <p>25 July 2024</p>	<p>Cabinet member finance and corporate services</p> <p>Joni Hughes, Head of Chief Executive's Office</p> <p><small>Joni.Hughes@herefordshire.gov.uk</small></p> <p><small>Tel: 01432 260598</small></p>	<p>Corporate Support Centre</p>	<p>24 June 2024</p>	<p><b>KEY</b></p> <p>Open</p>
<b>Portfolio: roads and regulatory services</b>					
<p><b>Gambling Act 2005 - Statement of Gambling Licensing Policy 2024 – 2027</b></p> <p>To seek Cabinet Member approval for the Gambling Policy for onward consideration and approval by full Council.</p>	<p>Cabinet member roads and regulatory services</p> <p>5 July 2024</p>	<p>Cabinet member roads and regulatory services</p> <p>Fred Spriggs, Principal licensing officer</p> <p><small>fspriggs@herefordshire.gov.uk</small></p> <p><small>Tel: 01432 383542</small></p>	<p>Economy and Environment</p>	<p>24 June 2024</p>	<p><b>KEY</b></p> <p>Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>24/25 Winter Service</b> To seek approval for the arrangements being made for the provision of winter service during the period of 2023 through to 2024 season, as set out in the Winter Service Plan.</p> <p>The Winter Service Plan continues to build on existing best practice and the findings of reviews that have taken place both locally and nationally. Herefordshire Council will continue to meet its duties towards the maintenance of the highway network in full and by working in partnership with Herefordshire's communities, wherever practicable, enhance the county's resilience to the impact of prolonged or severe winter weather.</p>	<p>Cabinet member roads and regulatory services 22 July 2024</p>	<p>Cabinet member roads and regulatory services</p> <p>Bruce Evans, Engineering Manager bje@herefordshire.gov.uk Tel: 07792880548</p>	<p>Economy and Environment</p>	<p>24 June 2024</p>	<p><b>KEY</b> Open</p>
<p><b>Portfolio: transport and infrastructure</b></p>					
<p><b>Hereford Public Art Strategy</b> To approve a public art strategy for Hereford city centre</p>	<p>Cabinet member transport and infrastructure 25 July 2024</p>	<p>Cabinet member transport and infrastructure</p> <p>Sarah Lee, Culture and Leisure Lead sarah.lee@herefordshire.gov.uk Tel: 01432 260188</p>	<p>Community Wellbeing</p>	<p>24 June 2024</p>	<p><b>KEY</b> Open</p>